



भाकृअनुप - कृषि तकनीकी अनुसंधान संस्थान (अटारी)
(पहले क्षेत्रीय परियोजना निदेशालय, क्षेत्र - V)

ICAR-Agricultural Technology Application Research Institute (ATARI)
(Formerly Zonal Project Directorate, Zone-V)

क्रीडा परिसर/CRIDA Campus, संतोषनगर/Santoshnagar, हैदराबाद/Hyderabad – 500 059

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F.No.ZPD-V/ 1-2(13)/2016

Dated: 5.8.2016

To

1. The Directors/Project Directors of all the ICAR Institutes/NRCs / ATARIS and Project Directorates
2. Deputy Secretary (A.E.), ICAR, KAB, Pusa, New Delhi-110 012.

Subject: Filling up of vacant posts of Junior Accounts Officer & Assistant In the pay band of Rs. Rs.9300-34800 + Grade Pay Rs.4200– Regarding.

Sir,

It is proposed to fill the following un-reserved vacant posts at this Institute immediately on permanent absorption/transfer basis on public interest among the eligible candidates who fulfill the requisite qualifications as mentioned below:

Sl No	Name of the post with scale of pay	Essential qualifications
1.	Junior Accounts Officer-One post (Un-reserved) in pay band of Rs.9300-34800 + Grade Pay Rs.4200/-	a)By promotion of ICAR Audit & Accounts examination qualified officials from within the respective institute/headquarters. b)Failing (a) above by promotion of ICAR Audit & Accounts Examination qualified officials from other Institutes/Headquarters under the Council on permanent absorption basis. c) Failing (a & b) above by permanent absorption Rs.9300-34800 + Grade Pay of Rs.4200/- in the ICAR Institute on permanent absorption d) Failing (a , b & c) above of eligible and willing SAS passed personnel in Pay Band-2, which, persons holding analogous post in the Pay Band-2 Rs.9300-34800 + Grade Pay Rs.4200 from the organized Audit and Accounts Departments.
2.	Assistant One post (Un-reserved) in pay band of Rs.9300-34800 + Grade Pay Rs.4200/-	a)Upper Division Clerks Grade (Pay Band-1)Rs.5200-20200 + Grade Pay of Rs.2400/- at the respective Institute/Headquarters having at least 10 years regular service. b)Failing (a) above persons holding analogous post in the Pay Band -2, Rs.9300-34800 + Grade Pay Rs.4200/- in the ICAR Institute on permanent absorption.

It is requested that the aforesaid vacancies may be circulated amongst the eligible staff and necessary particulars of such candidates, who can be immediately relieved and who are willing to be considered for the post along with copies of the CR dossiers for the last five years may please be forwarded in the enclosed proforma to this Institute at an early dated not later than 13.09.2016. A certificate to the effect that no vigilance/disciplinary case is pending or being contemplated against the candidate(s) may also kindly be furnished along with the particulars.

Incomplete applications or those received after the prescribed date and without CR dossiers/vigilance clearance certificate will not be entertained.

Yours faithfully

[V.V. RAMANA]

Asstt.Admn.Officer

Encl: As above

PROFORMA

1. Name of the Candidate :
2. Date of Birth & Age :
3. Educational & other qualification :
4. Present post held on regular basis with date of appointment :
5. Brief particulars of service including the present post :

Post held	Pay Band	Period	Office	Nature of duties

6. Whether Permanent/Temporary :
7. Whether opted for ICAR Service :
8. Whether belonging to SC/ST :
9. Any other information/particulars relevant to the service of the employee and significant contributions made :

Date _____

SIGNATURE OF THE CANDIDATE

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above are correct.

SIGNATURE OF HEAD OF OFFICE